

IRA L. SCHALL, CPA DAVID C. ASHENFARB, CPA

# NEIGHBORHOOD TRUST FINANCIAL PARTNERS, INC.

(Formerly Credit Where Credit Is Due, Inc.)

**Audited Financial Statements** 

December 31, 2012



IRA L. SCHALL, CPA DAVID C. ASHENFARB, CPA

#### INDEPENDENT AUDITORS' REPORT

To the Board of Directors of Neighborhood Trust Financial Partners, Inc. (Formerly Credit Where Credit Is Due, Inc.)

We have audited the accompanying financial statements of Neighborhood Trust Financial Partners, Inc. ("NTFP"), which comprise the statement of financial position as of December 31, 2012, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditors' Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of NTFP as of December 31, 2012, and the changes in net assets and their cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Report on Summarized Comparative Information**

We have previously audited NTFP's 2011 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated May 25, 2012. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2011 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Schall & Ashenfarb
Schall & Ashenfarb

Certified Public Accountants, LLC

May 21, 2013

## NEIGHBORHOOD TRUST FINANCIAL PARTNERS, INC. (FORMERLY CREDIT WHERE CREDIT IS DUE, INC.) STATEMENT OF FINANCIAL POSITION AT DECEMBER 31, 2012

(With comparative totals for December 31, 2011)

	12/31/12	12/31/11			
Assets					
Cash and cash equivalents (Notes 2d and 2e)	\$1,235,111	\$2,090,527			
Investments (Notes 2f and 4)	17,574	16,936			
Pledges receivable (Notes 2h and 3)	1,107,700	1,525,400			
Accounts receivable (Note 2i)	158,571	94,953			
Prepaid expenses	37,567	45,884			
Fixed assets, net (Notes 2j and 5)	1,906,813	1,278,480			
Security deposit	86,233	86,233			
Total assets	\$4,549,569	\$5,138,413			
Liabilities and Net Assets					
Liabilities:					
Accounts payable and accrued expenses	\$81,420	\$73,109			
Deferred rent (Note 2k)	71,545	0			
Total liabilities	152,965	73,109			
Net assets: (Note 2c)					
Unrestricted	3,689,999	3,411,022			
Temporarily restricted (Note 6)	706,605	1,654,282			
Total net assets	4,396,604	5,065,304			
Total liabilities and net assets	\$4,549,569	\$5,138,413			

## NEIGHBORHOOD TRUST FINANCIAL PARTNERS, INC. (FORMERLY CREDIT WHERE CREDIT IS DUE, INC.) **STATEMENT OF ACTIVITIES**

## FOR THE YEAR ENDED DECEMBER 31, 2012

(With comparative totals for the year ended December 31, 2011)

	Unrestricted	Temporarily Restricted	Total 12/31/12	Total 12/31/11
Public support and revenue:			7 - 7	7 - 7
Contributions (Note 2g)	\$1,583,250	\$315,000	\$1,898,250	\$2,744,296
Fees (Note 2i)	806,956	•	806,956	627,119
Investment income	11,447		11,447	6,916
Net assets released from restrictions	1,262,677	(1,262,677)	0	0
Total public support and revenue	3,664,330	(947,677)	2,716,653	3,378,331
Expenses:				
Program services:				
Financial education and				
support of credit union	2,795,197		2,795,197	1,730,063
Supporting services:				
Management and general	399,864		399,864	306,733
Fundraising	190,292		190,292	191,920
Total supporting services	590,156	0	590,156	498,653
Total expenses	3,385,353	0	3,385,353	2,228,716
Change in net assets	278,977	(947,677)	(668,700)	1,149,615
Net assets - beginning of year	3,411,022	1,654,282	5,065,304	3,915,689
Net assets - end of year	\$3,689,999	\$706,605	\$4,396,604	\$5,065,304

## NEIGHBORHOOD TRUST FINANCIAL PARTNERS, INC. (FORMERLY CREDIT WHERE CREDIT IS DUE, INC.) STATEMENT OF FUNCTIONAL EXPENSES FOR THE YEAR ENDED DECEMBER 31, 2012

(With comparative totals for the year ended December 31, 2011)

**Supporting Services** Management Total Total Total Program and Supporting Expenses Expenses Services Services 12/31/12 General **Fundraising** 12/31/11 Salaries \$1,470,519 \$105,261 \$208,132 \$1,678,651 \$1,410,651 \$102,871 Payroll taxes and benefits 275,498 19,794 15,687 35,481 310,979 238,856 Occupancy 439,429 23,505 14,556 38,061 477,490 145,052 Contributions to credit union (Note 7) 113,437 0 113,437 47,612 Telephone 21,458 2,162 408 2,570 24,028 14,158 Bank charges 1,834 1,834 1,834 1,550 Office supplies 9,954 15,398 1,879 11,833 27,231 19,421 43,990 **Printing** 29,838 14,007 145 14,152 24,230 201,694 422,548 Professional fees 220,854 157,077 44,617 164,453 Credit reports 24,132 24,132 22,269 15,316 4,275 19,591 25,571 Insurance 3,544 731 Equipment and repairs 13,440 2,858 519 3,377 16,817 11,886 Mailing 5,885 187 7,235 1,163 1,350 5,316 Conferences and staff training 11,132 11,174 6 11,180 22,312 31,851 93 Staff recruiting 326 12,325 12,418 12,744 37,347 Miscellaneous 12,511 26.613 26.613 39.124 20,472 Total expenses before depreciation and amortization 2,669,173 391,271 181,699 572,970 3,242,143 2,220,695

8,593

\$399,864

8,593

\$190,292

17,186

\$590,156

143,210

\$3,385,353

8,021

\$2,228,716

126,024

\$2,795,197

Depreciation and amortization

Total

## NEIGHBORHOOD TRUST FINANCIAL PARTNERS, INC. (FORMERLY CREDIT WHERE CREDIT IS DUE, INC.) STATEMENT OF CASH FLOWS FOR THE YEAR ENDED DECEMBER 31, 2012

(With comparative totals for the year ended December 31, 2011)

	12/31/12	12/31/11
Cash flows from operating activities:		
Change in net assets	(\$668,700)	\$1,149,615
Adjustments to reconcile change in net assets to		
cash provided by operating activities:		
Depreciation and amortization	143,210	8,021
(Increase)/decrease in assets:		
Pledges receivable	417,700	725,638
Accounts receivable	(63,618)	66,636
Prepaid expenses	8,317	(32,430)
Security deposit	0	(78,000)
Increase/(decrease) in liabilities:		
Accounts payable and accrued expenses	8,311	40,967
Deferred rent	71,545	0
Total adjustments	585,465	730,832
Net cash flows (used for)/provided by operating activities	(83,235)	1,880,447
Cash flows from investing activities:		
Outlays for fixed assets	(771,543)	(1,118,509)
Net investment income reinvested	(638)	(697)
Net cash flows used for investing activities	(772,181)	(1,119,206)
Net (decrease)/increase in cash and cash equivalents	(855,416)	761,241
Cash and cash equivalents - beginning of year	2,090,527	1,329,286
Cash and cash equivalents - end of year	\$1,235,111	\$2,090,527
Supplemental disclosure of cash flow information:		
Interest paid	\$0	\$0
Taxes paid	\$0	\$0
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The attached notes and auditors' report are an integral part of these financial statements.

## NEIGHBORHOOD TRUST FINANCIAL PARTNERS, INC. (FORMERLY CREDIT WHERE CREDIT IS DUE, INC.) NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2012

#### **Note 1 - Organization and Purpose**

Neighborhood Trust Financial Partners, Inc. ("NTFP") (formerly Credit Where Credit Is Due, Inc.) is a not-for-profit organization incorporated in New York on June 13, 1995. Its mission is to promote economic empowerment by increasing residents' access to, use of, and control over financial services. It strives to achieve this mission through the creation and support of the Neighborhood Trust Federal Credit Union and the operation of financial educational programs. NTFP's primary sources of revenue are contributions and fees.

On November 21, 2011, Credit Where Credit Is Due, Inc. changed its name to Neighborhood Trust Financial Partners, Inc.

#### **Note 2 - Summary of Significant Accounting Policies**

#### a. Tax Status

The Internal Revenue Service has determined that NTFP is exempt from Federal income taxes under Section 501(c)(3) of the Internal Revenue Code, and is not a private foundation within the meaning of Section 509(a) of the code.

#### b. Basis of Accounting

The financial statements have been prepared on the accrual basis of accounting which is the process of recognizing revenue and expenses when earned or incurred rather than when received or paid. All significant receivables, payables, and other liabilities have been reflected.

#### c. Basis of Presentation

NTFP is required to report information regarding its financial position and activities according to the following classes of net assets:

- Unrestricted represents all activity that has not been restricted by donors or applicable law.
- > Temporarily restricted represents donor restricted contributions whose restrictions have not been met at year-end but whose restrictions are anticipated to be met in the future.
- ➤ *Permanently restricted* accounts for activity restricted by donors that must remain intact in perpetuity. NTFP did not have any activity of this type.

#### d. Cash and Cash Equivalents

For purposes of the statement of cash flows, NTFP considers all liquid investments with a maturity of three months or less to be cash and cash equivalents.

#### e. Concentration of Credit Risk

Financial instruments which potentially subject NTFP to concentration of credit risk consist of cash, money market accounts and investment securities which have been placed with financial institutions that management deems to be creditworthy. At yearend and at certain times during the year, NTFP had material uninsured balances; however, they have not suffered any losses due to the failure of any of these institutions.

#### f. Investments

Investments are carried at fair value, which is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Realized and unrealized gains and losses are reflected in the statement of activities as investment income. (See Note 4 for additional information.)

#### g. Contributions

NTFP reports contributions when cash is received or at the time a pledge becomes unconditional in nature. Contributions that are restricted by the donor are reported as increases in temporarily or permanently restricted net assets, depending on the nature of the restriction. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets. However, when a restriction is met in the same period the contribution is received, it is recorded as unrestricted.

#### h. Pledges Receivable

Unconditional promises to give are recorded at net realizable value if expected to be received in one year or at fair value using risk adjusted present value techniques if expected to be received after one year. Conditional promises to give are recognized when the conditions on which they depend are substantially met. Pledges are reviewed for collectability. Management has not established a reserve for uncollectable pledges as they deem all pledges to be collectible.

#### i. Accounts Receivable and Fees Income

Fee income is recognized as services are performed. Fees that have not been collected at year-end are reflected as accounts receivable.

#### i. Fixed Assets

Fixed assets to which NTFP retains title to and that benefit future periods are capitalized at cost, or if donated, at the estimated fair market value at the time of donation. Depreciation and amortization is taken using the straight line method over the useful life of the asset or term of the lease.

#### k. Deferred Rent

Rent expense is recorded evenly on the straight-line basis over the life of the lease. Rent expense recognized in excess of cash payments is reflected as deferred rent. As future payments exceed the annual expense recognized, deferred rent will be reduced to zero by the end of the lease term.

#### l. Accrued Compensation Absences

NTFP has not accrued for vacation earned but not yet taken because the amounts have not been determined. The amount is not considered material.

#### m. Management Estimates

The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Actual results could differ from those estimates.

#### n. Expense Allocation

The costs of providing various programs and other activities have been summarized on a functional basis in the statement of activities and in the statement of functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Management and general expenses include those expenses that are not directly identifiable with any other specific function but provide for the overall support and direction of NTFP.

#### o. <u>Comparative Financial Information</u>

The financial statements include certain prior-year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with NTFP's financial statements for the year ended December 31, 2011, from which the summarized information was derived.

#### p. Accounting for Uncertainty of Income Taxes

NTFP does not believe its financial statements include any uncertain tax positions. Tax filings for periods ending December 31, 2009 and later are subject to examination by applicable taxing authorities.

#### q. Subsequent Events

Management has evaluated for potential recognition and disclosure events subsequent to the date of the statement of financial position through May 21, 2013, the date the financial statements were available to be issued. No events have occurred subsequent to the statement of financial position date through our evaluation date that would require adjustment to or disclosure in the financial statements.

#### Note 3 - Pledges Receivable

At December 31, 2012, NTFP had pledges receivable which are due as follows:

Year ended: December 31, 2013	\$771,350
December 31, 2014	<u>350,000</u>
Total pledges	1,121,350
Less: adjustment to fair value	(13,650)
Pledges receivable, net	<u>\$1,107,700</u>

#### Note 4 - Investments

At December 31, 2012, investments consisted of a FJC Loan Fund balance of \$17,574.

FASB Accounting Standards Codification (ASC) 820 establishes a fair market hierarchy giving the highest priority to quoted market prices in active markets and the lowest priority to unobservable data. The fair value hierarchy is categorized into three levels based on the inputs as follows:

- Level 1 Valuations based on unadjusted quoted prices in active markets for identical assets or liabilities that NTFP has the ability to access.
- Level 2 Valuations based on quoted prices in markets that are not active or for which all significant inputs are observable, either directly or indirectly.
- Level 3 Valuations based on inputs that are unobservable and significant to the overall fair value measurement.

The investments above have been valued based on Level 3 of the above hierarchy.

Changes to Level 3 investments are as follows:

Beginning balance	\$16,936
Interest income	810
Bank service fees	(172)
Ending balance	\$17,574

#### Note 5 - Fixed Assets

At December 31, 2012, property and equipment consisted of the following:

	Estimated	
	<u>Useful Lives</u>	<u>Method</u>
\$1,930,764	15 years	Straight-Line
64,146	5 years	Straight-Line
<u>169,905</u>	5 years	Straight-Line
2,164,815		
(258,002)		
<u>\$1,906,813</u>		
	64,146 169,905 2,164,815 (258,002)	\$1,930,764

<sup>\*</sup> See Note 8.

#### **Note 6 - Temporarily Restricted Net Assets**

Temporarily restricted net assets at December 31, 2012 consist of the following:

	1/1/12	<u>New</u>	Released	12/31/12
Capital Campaign	\$773,682	\$0	(\$773,682)	\$0
Employer Solutions	100,000	0	(100,000)	0
Single Stop	0	300,000	(294,745)	5,255
Getting Ahead	0	<u> 15,000</u>	0	<u> 15,000</u>
Total program	873,682	315,000	(1,168,427)	20,255
Time	<u>780,600</u>	0	(94,250)	686,350
Total	<u>\$1,654,282</u>	<u>\$315,000</u>	(\$1,262,677)	<u>\$706,605</u>

#### **Note 7 - Related Party Transactions**

As noted in Note 1, NTFP has a mission to support the Neighborhood Trust Federal Credit Union ("NTFCU"). The executive director of NTFP is also the executive director of NTFCU. For the year ended December 31, 2012, NTFP provided contributions of \$113,437 to help support NTFCU's operations and provided space to NTFCU at no charge.

In addition, included in cash and cash equivalents are deposit accounts held at NTFCU in the amount of \$303,656.

#### Note 8 - Commitments and Contingencies

On June 21, 2010, NTFP entered into a lease for new office space. The lease expires on January 24, 2026. The future minimum rental requirements are as follows:

For the year ended:	December 31, 2013	\$318,750
	December 31, 2014	325,125
	December 31, 2015	331,628
	December 31, 2016	338,260
	December 31, 2017	345,025
Thereafter		<u>3,554,232</u>
		\$5.213.020

#### **Note 9 - Employee Benefits**

NTFP sponsors a tax deferred annuity plan under 403(b) of the Internal Revenue Code for all full-time employees. The employees designate a percentage of their salaries to be contributed to the plan. The plan is non-contributory on the part of NTFP.