

## About Neighborhood Trust

Neighborhood Trust is a national nonprofit social enterprise and marketplace innovator creating solutions to better meet the financial needs of low wage workers. Our solutions are designed to create high-impact, systemic change by directly serving both individuals and institutions. We help workers eliminate and avoid debt, which enables them to build savings, escape the vicious cycle of living paycheck to paycheck and assert control over their financial lives. For over 25 years, we've worked side by side with workers, collected vast data and qualitative insights about the financial challenges they face, and built strategic partnerships across the financial services ecosystem.

Our work is grounded in our understanding that our economy was founded on and has grown through racist policies and institutions, which have depleted the wealth and the economic mobility of people of color. Therefore, we serve our clients cognizant of the structural inequities that are their reality today and that live within their personal histories. This lens informs all our efforts, from our direct services to the way we share insights with peers, policymakers and the market.

## About Your Role

Neighborhood Trust seeks a Product Owner who will manage improvements of web application products that serve the needs of households living on lower and moderate incomes and disrupt today's marketplace of worker financial benefits and products. The Product Owner will have experience managing and delivering improvements of digital products. They will have knowledge of Scrum and Agile project management processes and strong communication and project management skills. They must be able to follow directions from an existing strategic product roadmap, plan two-week sprints, manage deadlines, and successfully promote teamwork within the Scrum team.

The Product Owner is invaluable to the success of our product team and the growth of the products that we provide to the employee benefit marketplace. We seek a Product Owner who will be a constructive contributor at every stage of the product development process from early conversations with stakeholders to the celebratory delivery of improvements of the product.

As our Product Owner, you:

- Believe in our mission and are passionate about building solutions for workers who are financially insecure guided by the belief that workers, especially workers of color, are at a structural disadvantage in the pursuit of financial security and opportunity.
- Embody our organizational values.
- Are execution-focused and ready to collaborate with your colleagues to build, test, learn, iterate and launch product improvements quickly.
- Are passionate about the user experience and default to human-centered design.
- Are motivated by an innovative, fast-paced environment, and readiness to embrace change.

### **Your Responsibilities:**

The Product Owner will coordinate a diverse team to strengthen our products ensuring that they meet and exceed the needs of our business customers and worker clients. The Product Owner will be an exceptional project manager who is nimble, detail oriented, and process conscious. They will lead a Scrum team and create a cooperative, team-oriented development environment. Specific tasks that the individual will be responsible for include:

- Collecting stories from users about needed improvements and managing a Scrum Backlog.
- Developing and managing bi-weekly product sprints that track to existing strategic product roadmap goals.
- Identifying resources needs to execute on the sprint including user testing.
- Planning and facilitating bi-weekly product meetings with team and managers.
- Planning and facilitating daily scrum meetings geared towards identifying challenges to accomplishing the tasks in the sprint.
- Providing feedback, advice, project updates and encouragement to team members.
- Managing deadlines.
- Communicating deadline and timeline blockers to the team and management when they come up.
- Coordinating with vendors and suppliers as needed.
- Alignment with [core organizational values](#)
- 5+ years' experience leading or participating on a team tasked with improving products and services delivered via the web or an app
- Experience with Scrum and Agile methodologies

- Outstanding project management skills including strong attention to detail, problem solving skills, and communication skills.
- Proven collaborative and team-centric leadership skills.
- Familiarity with Financial services/fintech or Employer Benefits is a plus.

**Position Details:**

- Status: Full-time, exempt
- Reports to: Technical Product Manager
- Location: While periodic travel will be required to our headquarters in New York City, this position can be performed remotely and candidates located anywhere in the U.S. are encouraged to apply.

**Compensation and Benefits Package:**

- Salary range: \$75,000-85,000 annually
- 100% employer-paid medical, dental and vision premiums for employees (savings of \$6K - \$10K per year)
- Eligible for 401(k) participation immediately, with up to a \$1K per year in employer match, vested immediately
- 12 weeks paid family leave for full-time employees, with schedule flexibility upon return to work for eligible employees
- Generous paid time off per year - 12 paid holidays, 15 vacation days (grows with tenure), 6 personal/sick leave days, 1 civic engagement day
- Access to Health Flexible Spending Account, Dependent Care Flexible Spending Account, Life Insurance, and long-term and short-term disability plans

**To Apply:**

We are committed to building a diverse and inclusive workplace that reflects the diversity of our clients. We especially seek applicants with lived experiences of financial hardship or systemic exclusion. Staff from all backgrounds can contribute meaningfully to our mission, and we recognize that those who come from the communities we serve have a uniquely powerful perspective.

Please send resume and cover letter to [mgopnik@neighborhoodtrust.org](mailto:mgopnik@neighborhoodtrust.org) with the subject line "Product Owner".

*Neighborhood Trust is an equal opportunity employer and we are committed to equal employment opportunity in all decisions related to employment, promotion, wages, benefits and all other privileges, terms and conditions of employment.*